



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

August 14, 1997

Robert L. Shields Jr., Treasurer
Conservative Citizens for America
7700 North Second Street
Rockford, IL 61115

Identification Number: C00303396

Reference: Mid-Year (1/1/95-6/30/95), Year End (7/1/95-12/31/95) and 12 Day Pre-Primary (1/1/96-2/18/96) Reports

Dear Mr. Shields:

This letter is to inform you that as of August 13, 1997, the Commission has not received your response to our requests for additional information dated July 23, 1997. These notices request information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to these requests (copies enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Monica Johnson on our toll-free number (800) 424-9530 or our local number (202) 219-3580.

Sincerely,

A handwritten signature in dark ink, appearing to read "John D. Gibson", is written over a horizontal line.

John D. Gibson
Assistant Staff Director
Reports Analysis Division

Enclosures



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

JUL 23 1997

Robert L. Shields Jr., Treasurer
Conservative Citizens for America
7700 North Second Street
Rockford, IL 61115

Identification Number: C00303396

Reference: Mid-Year Report (1/1/95-6/30/95)

Dear Mr. Shields:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Political committees which have cash on hand at the time of registration must disclose the source of the funds. The balance is assumed to be composed of those contributions most recently received by the committee prior to registration. Please identify the source of these contributions on a memo Schedule A. 11 CFR §104.12

-Your report discloses \$4,370 in total operating expenditures on Line 21(c) of the Detailed Summary Page. However, you have failed to itemize these operating expenditures on the appropriate lines of the Detailed Summary Page. Please amend your report to disclose the breakdown of this total on Lines 21(a)(i), 21(a)(ii) and 21(b).

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 219-3580.

Sincerely,

Monica Johnson
Reports Analyst
Reports Analysis Division